

PLANNER IPA SESI APRIL 2021 - MAC 2022

KLUSTER	BIL	KOD	PROGRAM	SASARAN PESERTA	TRAINING AMBASSADOR	FREQ	HARI	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22
GOVERNANCE AND LEADERSHIP CLUSTER (KLUSTER URUSTADBIR DAN KEPIMPINAN)	1	SD1101	Managing Strategy - ONLINE	Bahagian I & II	Hj Husseini	1	3											08 - 10	
	2	SD1102	Policy Monitoring and Evaluation - ONLINE	Bahagian I & II	Pg Ali Noor	1	4						13 - 16						
	3	SD1105	Applying Strategic Thinking - ONLINE	Bahagian II	Hj Husseini	1	2				13 - 14								
	4	SD1107	Strategic Planning and Thinking - ONLINE	Superscale & Kumpulan	Pg Ali Noor	1	2					02 - 03							
	5	SD1108	Strategy Implementation for Leaders - ONLINE	Superscale & Kumpulan	Aqmal Khalilah	1	1			28									
	6	SD1109	Introduction to Public Policy	Bahagian II & III (C3)	Pg Ali Noor	1	2			09 - 10									
	7	SD1201	Women in Leadership - ONLINE	Bahagian II	Aqmal Khalilah	1	5				27 - 29	30 - 31							
	8	SD1202	Enhancing Self - Leadership - ONLINE	Bahagian II & III (C3)	Hj Husseini	1	3						20 - 22						
	9	SD1203	Strategic Leadership - ONLINE	Bahagian I & II	Hj Husseini	1	3											11 - 13	
	10	SD1204	Frontline Leadership - ONLINE	Bahagian II & III (C3)	Pg Ali Noor	1	2										06 - 07		
	11	SD1205	Resilient Leadership - ONLINE	Bahagian II & III (C3)	Hj Husseini	1	3										13 - 15		
	12	SD1206	Leading with Strategic Intelligence - ONLINE	Bahagian I & II	Pg Ali Noor	1	2									29 - 30			
	13	SD1301	Introduction to Cost Benefit Analysis in Policy Making	Bahagian I & II	Aqmal Khalilah	1	3			22 - 24									
	14	SD1401	Foresight and Horizon Scanning	Superscale, Bahagian I & II	Aqmal Khalilah	1	3							06 - 08					

15	PSE5001	Rukun Akhlak dan Etika Kerja Perkhidmatan Awam	Bahagian II, III, IV & V	Aqmal Khalilah	5	3			01 - 03	05 - 07		28 - 30	05 - 07	16 - 18				
16	PSE5002	Bimbingan Penggerak Negara Zikir	Bahagian II, III, IV & V	Aqmal Khalilah	3	3			15 - 17				25 - 27			24 - 26		
17	PSE5003	Penerapan Etika Melalui Kepimpinan Organisasi	Bahagian I & II	Pg Ali Noor	2	2					04 - 05				01 - 02			
18	PC3103	Effective Project Management - ONLINE	Bahagian II & III (C3)	Siti Suriah	2	5			28 06 - 03 07			13 - 18						
19	PC3106	Minda Harmoni	Bahagian II, III, IV & V	Siti Suriah	2	3		22 - 25					05 - 07					
20	PC3108	Coaching and Mentoring at Workplace - ONLINE	Bahagian I, II & III (C3)	Hadini	2	3			08 - 10		11 - 14							
21	PC3203	Using Key performance Indicators to Measure Organisational Performance - ONLINE	Bahagian II & III (C3)	Hadini	2	2				05 - 06			04 - 05					
22	PC3205	Kemahiran Penyeliaan - ONLINE	Bahagian III	Siti Suriah	2	5								15 - 20		17 - 22		
23	PC3206	Secretarial Skills - ONLINE	Bahagian II, III & IV	Pg Ferzat	1	3					30 08 - 01 09							
24	PC3207	Induksi Perkhidmatan Awam	Bahagian II (B2), III, IV & V	Siti Suriah	4	5			02 - 08		02 - 07		25 - 30	29 11 - 04 12				
25	PC3208	Persediaan Persaraan	Semua Divisyen	Hadini	4	6			19 - 26			11 - 18			13 - 20		05 - 12	
26	PC3211	Meraih Jalan Kejayaan	Bahagian II (B2) & III	Hadini	1	3					27 - 29							
27	PC3215	Pembantu Pejabat	Bahagian V	Hadini	2	2					08 - 10						24 - 26	
28	OC4105	Productivity Improvement - ONLINE	Bahagian I, II & III (C3)	Asdianah	2	3						07 - 09		22 - 24				
29	OC4111	Human Resource Management	Bahagian I, II & III (C3)	Siti Suriah	2	4					05 - 08							01 - 05
30	OC4201	Achieving Learning Organisation - ONLINE	Bahagian I, II & III (C3)	Siti Suriah	2	2					28 - 29		29 - 30					

**HUMAN RESOURCE AND
MANAGEMENT CLUSTER
(KLUSTER SUMBER
MANUSIA DAN
PENGURUSAN)**

INNOVATION AND INFO-COMMUNICATION TECHNOLOGY CLUSTER (KLUSTER INOVASI DAN TEKNOLOGI INFO-KOMUNIKASI)

47	OC4101	Strategic Organisational Development and Transformation - ONLINE	Bahagian I, II & III (C3)	Norarina	1	4					02 - 05							
48	OC4108	Design Thinking - ONLINE	Bahagian I, II & III (C3)	Aimi Akmal	1	3				06 - 08								
49	OC4109	Break the Pattern - ONLINE	Bahagian I, II & III (C3)	Aimi Akmal	1	3						21 - 23						
50	OC4110	Blue Ocean Strategy - ONLINE	Bahagian I, II & III (C3)	Aimi Akmal	1	3							26 - 28					
51	OC4112	Critical Thinking, Problem Solving and Decision Making - ONLINE	Bahagian I, II & III (C3)	Aimi Akmal	2	3					03 - 05							08 - 10
52	OC4202	Ignite Your Creativity and Innovation - ONLINE	Bahagian I, II & III (C3)	Norarina	1	3				12 - 14								
53	OC4206	Leading Innovation - ONLINE	Bahagian I, II & III (C3)	Norarina	1	3						06 - 08						
54	OC4207	Towards Innovative Culture and Mindset - ONLINE	Bahagian I, II & III (C3)	Norarina	1	3							05 - 07					
55	OC4208	Applying 4IR in Organisation - ONLINE	Bahagian I, II & III (C3)	Adyna	2	1					11			16				
56	SD1402	Data Analysis and Decision Making with Microsoft Excel	Bahagian II, III & IV	Adyna	2	5				26 - 31			11 - 16					
57	PC3104	Developing Database Using Microsoft Access With Visual Basic - ONLINE	Bahagian II & III (C3)	Adyna	1	5							25 - 30					
58	PC3107	Project Management using Microsoft Project (IT) - ONLINE	Bahagian II & III (C3)	Adyna	1	5									29 11 - 04 12			
59	SD1503	IT Security Awareness for End Users	Bahagian II, III, IV & V	Aimi Akmal	4	1			24	22		9	14					
60	PC3109	Penyediaan Dokumen Melalui Mailmerge	Bahagian III, IV & V	Norarina	3	2					24 - 25	28 - 29						08 - 09